

**Accredited Standards Committee
NCITS, National Committee for Information Technology Standards***

NCITS SUBGROUP LETTER BALLOT

Authorized by NCITS Procedures - Distributed by NCITS Technical Committee T13

Reference Documents:

LB Doc #: T13/D98001R0

LB Date: 3/25/98

Project: Various

Ballot Period: 30 days

Ballot Closes: 4/27/98

Return to: Gene E. Milligan

FAX: 405-324-3794 (Acceptable but not preferred method)

gene_milligan@notes.seagate.com (Preferred method)

Subject: Procedure for a proposal cut-off date for inclusion in a given draft standard.

Statement: At the last T13 meeting a motion passed that T13 establish a proposal procedure that to include a proposal in the project draft after the cutoff date or to change the cutoff date shall require a formal 2/3 majority in favor. If approved this procedure would also be submitted to NCITS to be approved as an addition to the formal T13 policies and procedures. If approved by T13 the Chair would use it as a standard operating procedure pending a ruling by NCITS. Proposals not accepted due to the cut-off date would be eligible for a subsequent project.

NCITS defines the two-thirds voting rule as approval by at least a majority of the members eligible to vote and at least two-thirds of those voting, excluding abstentions. (For example, on a non-technical issue: If a voting group consists of thirty-six members and the count on a vote was nineteen affirmatives, nine negatives and eight abstentions, the motion would pass since: a) a majority of the membership voted in the affirmative (nineteen is greater than thirty-six divided by two); and b) the number of affirmative votes (nineteen) was in excess of two-thirds of the number of ballots cast, not counting the abstentions (twenty-eight). On the other hand, if the count had been nineteen affirmatives, eleven negatives, four abstentions and two not voting, the motion would fail since: a) although a majority of the voting membership voted affirmatively, b) the number of affirmative votes (nineteen) is less than two-thirds of the number of ballots (thirty-four) less the number of abstentions (four) — that is, nineteen is less than two-thirds of thirty.)

Question: Do you approve the proposal cut-off procedure included in the statement?

YES¹ [] **Without comment** **YES¹** [] **With comment**

NO² [] **With comment**

Note: Your vote is a Organization's vote unless you checked: [] **INDIVIDUAL VOTE**

Date:

Name:

Principal [] **Alternate** []

Organization:

Notes for votes: 1) American National Standards are developed by the voluntary participation of all parties with the intention and expectation that the standards will be suitable for wide application. Since their use is likewise voluntary, an affirmative vote does not commit an organization or group represented on the committee to the use of the American National Standard under consideration.

2) If you find that you cannot vote YES and wish to vote NO, please state this and explain the reasons for your position on a separate sheet(s) with each comment numbered, and with each page numbered and titled to identify the corresponding Letter Ballot. Electronic copies of your comments are requested to expedite the response process. ABSTENTIONS are not permitted on technical issues which include final actions on dpANS.

Do not return this ballot to the following location:

*Operating under the procedures of The American National Standards Institute.

NCITS Secretariat: Information Technology Industries Council (ITI)

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